



INDUSTRY CIRCULAR

DEPARTMENT OF THE TREASURY

Bureau of Alcohol, Tobacco and Firearms

Washington, D.C. 20226

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REORGANIZATION OF THE BUREAU OF ALCOHOL, TOBACCO AND FIREARMS

Proprietors of distilled spirits plants, bonded wine cellars, taxpaid wine bottling houses, volatile fruit-flavor concentrate plants, export warehouses, and vinegar plants; processors of specially denatured alcohol articles; users of taxfree alcohol; manufacturers of tobacco products, cigarette papers and tubes, non-beverage products (drawback), and liquor bottles; brewers; importers; wholesale dealers in alcoholic beverages; Federal firearms licensees and explosives licensees and permittees; and others concerned:

Purpose. This circular is to advise industry members and others concerned that, on December 1, 1976, the Secretary of the Treasury announced a new organizational structure for the Bureau of Alcohol, Tobacco and Firearms. The Bureau's status as a full bureau under the general direction of the Assistant Secretary of the Treasury for Enforcement, Tariff and Trade Affairs, and Operations, remains unchanged.

The further purpose of this circular is to advise you generally as to the Bureau's new organization and to apprise you of the effect of this change upon you and your operations.

Reorganized Structure. In essence, the most significant change involves a new form of organization for the Bureau's criminal enforcement activities. The principal changes in this area are as follows:

1. The positions of Regional Director and Assistant Regional Director (Criminal Enforcement) previously located in the Bureau's seven regional offices (Philadelphia, PA, New York, NY, Atlanta, GA, Cincinnati, OH, Chicago, IL, Dallas, TX, and San Francisco, CA) have been eliminated.
2. The Bureau's Criminal Enforcement field activities will be administered by the Assistant Director (Criminal Enforcement) in Bureau Headquarters, Washington, DC, who will exercise direct line authority over Special Agents In Charge located in the following cities.

Philadelphia, PA
Richmond, VA
San Francisco, CA
Seattle, WA
St. Louis, MO
St. Paul, MN
Union, NJ
Jackson, MS
Miami, FL
Kansas City, MO
Los Angeles, CA
Louisville, KY
Nashville, TN
New Orleans, LA

New York, NY
Oklahoma City, OK
Houston, TX
Birmingham, AL
Boston, MA
Charlotte, NC
Oakbrook, IL
Cincinnati, OH
Columbia, SC
Dallas, TX
Decatur, GA
Detroit, MI
Falls Church, VA

Regulatory Enforcement. The Bureau's existing regional and field organization for regulatory enforcement remains unchanged. However, the position of Assistant Regional Director (Regulatory Enforcement) is redesignated Regional Regulatory Administrator. As the chief Regulatory officer in each of the Bureau's seven regions, the Regional Regulatory Administrator will report directly to the Assistant Director (Regulatory Enforcement) in Bureau Headquarters, Washington, DC.

Effect of Change Upon Regulated Industries. Contacts between regulated industries and the Bureau's Regulatory Enforcement field, regional, and headquarters offices will continue undisturbed. Specifically, the submission of documents, tax returns, claims, etc., by industry members will be accomplished as follows:

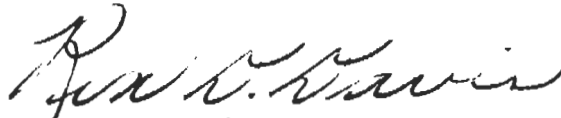
1. Tax returns (both excise and special occupational) and other documents (certain claims, firearms applications, IRS offers-in-compromise) now required to be filed with Internal Revenue Service District Directors or Service Centers will continue to be filed with those offices of the Internal Revenue Service.
2. Documents which are now filed with the Regional Directors, Bureau of Alcohol, Tobacco and Firearms (operations reports, documents covering transfers of accountable commodities, various applications, claims, FAA offers-in-compromise, requests for information and related documents) will be filed with the Regional Regulatory Administrators, Bureau of Alcohol, Tobacco and Firearms, at the

locations now specified for the Regional Directors, i.e., Philadelphia, PA, New York, NY, Atlanta, GA, Cincinnati, OH, Chicago, IL, Dallas, TX, and San Francisco, CA.

2. Documents which are now filed with the various Special Agents In Charge (Explosives Theft Report, etc.) will continue to be filed with such officers.
4. Documents now required to be filed with the Director, Bureau of Alcohol, Tobacco and Firearms (certain applications, formulas, requests for rulings and exceptions from certain requirements) will continue to be filed with the Director.

Comments. Programs of inspection and supervision of industry operations, and of examination and processing of most industry documents will continue to be carried out by regional personnel operating under the guidance and supervision of Regional Regulatory Administrators. The actual front-line duties will continue to be performed by the same personnel who now perform them.

Inquiries. Inquiries concerning this circular should refer to its number and be addressed to the Director, Bureau of Alcohol, Tobacco and Firearms, 1200 Pennsylvania Avenue, NW, Washington, DC 20226.


Rex D. Davis
Director